## **EXHIBITOR MOVE IN #3**



Friday 8 AM - 1PM (Use of show carts are not available today) Saturday 10 AM - 5 PM (Complimentary Porter Service today) Sunday (Day of Show) 8 AM - 9:30 AM GATES TO THE MOVE IN AREA ARE LOCKED AT 9:30 AM

ALL BOOTHS MUST BE SET UP AND IN PLACE BY 10:30 AM.

VIP Ticket holders are admitted into the show at 11:00 AM

MOVE OUT BEGINS AT 5:05 PM...NOT BEFORE. Attendee lists will be withheld from anyone moving out before the permitted time.

## **BRIDAL BAG INSERTS**

If you are including something in the attendee/bridal bags, it is your responsibility to get these item/s to us. We will not track them down. You may either mail them to our <u>mailing address provided below</u> and they MUST arrive <u>BY THE WEDNESDAY</u> before the show. This is a mail center, not our physical business office, so you cannot drop them off there...must mail only. OR you may bring them to our show office at the arena (indicated on the layout above in **BLUE**) on the Thursday before the show between 9 AM—2 PM OR on the Friday before the show PRIOR TO 9:00 AM (we begin stuffing bags at 9AM sharp on Friday morning).

ONLY 1 piece is permitted for the bags. If you need to staple or affix a couple things together, that's fine but we will not staple or affix them for you. All items must be complete when received. Maximum size for any piece is 8  $1/2" \times 11"$ ...and please, NO GLASS items and nothing with a lot of weight.

We stuff 300 general admission bags and 250 VIP bags. VIP bags must include a gift of some kind...not just printed paper.

Our mailing address:

Carolina Bridal Fair 4311 School House Commons #162 Harrisburg, NC 28075



If you are dropping your bridal bag inserts off and we happen not to be there upon your arrival to the show office (in blue above), please leave your bag inserts at the appropriate table marked:

> 250 VIP BAG INSERTS (250 GIFTS) or 300 GA BAG INSERTS (300 printed collateral)